

Request for Extension of Courses Proposal Submission Deadline

Instructions: Complete the form and submit this request as an attachment to melinda.miller@ucr.edu and beth.beatty@ucr.edu

Course Number:

Course Title:

Effective Quarter and Year:

Course Action: (Check all that apply)

☐ New ☐ Change ☐ Restoration ☐ Deletion ☐ Course Number

☐ Title ☐ Cross-listing ☐ Credit Statement (*ex: Credit is awarded for only one of BIOL 003 or BIOL005A*)

☐ Other:

If the course is being deleted or its Course Number, Title, Units, Cross-listing, Credit Statement is being changed, or you are adding a priority enrollment statement; please request reports from your course proposal preparer before completing the fields in this box.

List other courses affected by course proposal:

List Programs (*ex: degrees, minors*) affected by course proposal:

Course Proposal need approval before the following:

- ☐ Schedule of Classes is published
- ☐ Summer Session Catalog is published
- ☐ First Day of enrollment
- ☐ First Day of Instruction
- ☐ Agenda Deadline for the next Riverside Division Academic Senate meeting
- ☐ General Catalog is published

Request extension of deadline to (date):

Reason regular deadline was (or will be) missed:

Char of Department/Program:

Date:

Submitted By:

Date:

Reviewed by Courses Specialist:

Date:

Comments:

☐ Approved (☐ w/ conditions in Comments field above)

☐ Denied

Committee on Courses Chair:

Date: